



## Website Privacy Notice

### Why do we collect and use your information?

KZAR Childcare Limited is committed to protecting your privacy. This statement is made in light of the changes to European Data Law and the introduction of the General Data Protection Regulation (May 2018).

### What data is collected?

Data is only collected from you via our website if you complete our 'Contact us' form.

The types of information that we collect from the website are: Name, email address, telephone number\* (\*not a required field) and your enquiry message.

### What do you do with my data and with whom is it shared?

Information provided to us via the website Contact Us form will be used to respond to your enquiry with any information requested or to arrange a viewing of the nursery. This is the sole use of the information provided and your details will never be shared with any organisation outside of KZAR Childcare Ltd.

KZAR Childcare Ltd does not send out marketing or promotional emails.

### How long is my data stored for?

Information disclosed to us via the website is kept securely and only for so long as is necessary for the purposes for which it is used. Should you later choose to register at a KZAR Childcare Ltd setting, then you will be provided with a further Privacy Policy detailing how yours and your child's information will be used and stored.

### What are my rights?

You have the following rights in relation to the processing of your personal data.

You have the right to:

- Be informed about how KZAR Childcare uses the personal data provided via our website.
- If information is incorrect, you can ask us to correct it.
- Request access to your personal data that the nursery holds.
- Request that your personal data is erased where there is no compelling reason for its continued use ('Right to be forgotten').
- Object to your personal data being processed for certain activities.
- Where any of the processing of your data is based on your consent, you have the right to withdraw this consent at any time by providing written notice to the Nursery at [info@foresthousedaynursery.co.uk](mailto:info@foresthousedaynursery.co.uk).

For more information about how your data is processed in paper or online, please ask to see a copy of Data Mapping Audit/ GDPR file.

We may need to update our Privacy Notice. The latest version of the Privacy Notice is always available on our website.